



## **SYLLABI POLICY**

**Policy Number: 6.0401**  
**Subject Area: Instruction**  
**Adopted: 04/27/2020**  
**Revised: 04/27/2020**

A Kaskaskia College Master Syllabus is created in compliance with the Curriculum Development Policy and Procedure 6.0400.

Every semester a Master Syllabus Template is distributed by the Vice President of Instructional Services Office, capturing any changes made during curriculum development and/or curriculum revision the prior term, and is provided to all faculty scheduled to teach within that semester to build their section-specific course syllabus (First Day Handout).

Replaces Syllabi Policy 3.204  
Approved April 27, 2020