



## USE OF COLLEGE EQUIPMENT POLICY

**Board Bylaw:**

**Policy Number: 2.6002**

**Subject Area: General College Policies/Administration**

**Approved Date: 01/01/1999**

Equipment owned or leased by the College may be used only by employees of Kaskaskia College in the performance of assigned job responsibilities or duties. College equipment may not be used by employees for private use or personal profit or gratuity.

College equipment may be used by appropriate outside organizations within the guidelines established by the administration. Equipment no longer needed by the College shall be disposed of in accordance with the law.

Approval History: Replaces Use of College Equipment Policy 4.60