



## FREEDOM OF INFORMATION ACT POLICY

**Policy Number: 2.1100**

**Subject Area: General College Policies/Administration**

**Adopted: 02/18/2010**

**Revised: 01/25/2021**

The Board of Trustees recognizes the right of members of the public to have access to public records in accordance with the provisions of the Illinois Freedom of Information Act ("FOIA") and affirms that it is the policy of the College to comply with the Act. The Board shall designate an employee of the College to serve as its Freedom of Information Officer and who shall have the responsibility to review and respond to all FOIA requests. All FOIA requests shall be handled according to established procedures, which follow this document.

Approval History: Replaces Freedom of Information Act Policy 6.9, approved February 18, 2010