



ATHLETIC HALL OF FAME PROCEDURE

Board Bylaw:
Policy Number: 5.5000
Subject Area: Student Services
Approved Date: 11 /28/2016

I. Name and Purpose

A. The name of this organization is the Kaskaskia College Athletic Hall of Fame

B. The purpose of this organization is to recognize those individuals and teams who, through leadership and character, have made exceptional contributions to the reputation and prestige of Kaskaskia College athletics, and who have continued to exhibit in their daily lives the values learned through intercollegiate athletics.

II. Determination of Induction Years

The College administration shall determine how often individuals and/or teams will be honored and what years will be considered induction years.

III. Categories of Membership

A. Former athletes

B. Former coaches

C. Former teams

D. Friends of KC (officials, writers, photographers, fans and other professionals)

IV. Requirements for Nomination

A. Former athletes

1. Specific criteria: Satisfying one or more of the specific criteria automatically allows an athlete to be considered for nomination to the Hall of Fame following a five-year eligibility period. Criteria should be based primarily on performance while attending Kaskaskia College.

a. First or second place in individual competition at the Region level

b. Named NJCAA All American at any level (Academic All American does not qualify)

c. A member of the U.S Olympic Team

2. General criteria: An athlete satisfying all of the general criteria may be nominated to the Hall of Fame.

a. Must have been outstanding, as evidenced by such accomplishments as:

i. All-American

ii. National Champion or qualifier

iii. Recipient of various athletic awards and honors

iv. Special team nomination (All Conference, All Region)

v. School records set and statistics

b. Must have exhibited acceptable standards of conduct during competition, as a student on campus, and as a citizen in the community.

c. Graduation is preferred though not required. If the athlete did not graduate, the athlete must have ended his or her community college career at Kaskaskia College.

d. Must meet the five-year eligibility period from the last date of attendance at Kaskaskia College.

e. In the determination of the Hall of Fame Committee, must not be a nominee who will bring a negative perception to Kaskaskia College or the Kaskaskia College Athletic Hall of Fame.

B. Former Coaches

1. Tenure of at least five years at Kaskaskia College
2. Must meet five-year eligibility period from last date of employment at Kaskaskia College
3. Outstanding contributions to the Kaskaskia College Athletic program

C. Former Teams

1. Specific criteria: Satisfying one or more of the specific criteria automatically allows a team to be considered for nomination to the Hall of Fame following a five-year eligibility period.

• Participation in national competition.

2. General criteria: A team satisfying all of the general criteria may be nominated to the Hall of Fame.

a. Must have been outstanding, as evidenced by such accomplishments as:

- i. Recipient of various team awards and honors
- ii. School records set and statistics

b. Must have exhibited acceptable standards of conduct both during competition and as a unit while representatives of Kaskaskia College

D. Friends of KC

1. Outstanding performance as an official, sports writer, sports photographer, or other sports professional or friend of the Kaskaskia College Athletics program.

2. Association with the college for at least five years.

3. Achievement so outstanding as to eliminate any question as to selection.

V. Number of Inductees

A. Induction

• No more than six individuals and two teams to be inducted per induction year. Recommendation is for five individuals and one team per induction year.

B. Minimum Number Mandatory

• The maximum numbers are not to be interpreted as requirements. It is not mandatory that these numbers be inducted; however, a minimum of one must be inducted each induction year.

VI. Distribution of Sports

In the interest of inducting the most worthy athletes and coaches, no quota by sports is established. However, the same attention should be given to achievements in all sports, regardless of whether Kaskaskia College has an active program in that sport.

VII. Selection Procedures

A. Nomination

• Any person may nominate an individual for consideration. Nominees will be solicited through notices through official Kaskaskia College press releases.

B. Submission

1. Nominations will be made to the Athletic Director or any member of the Hall of Fame Selection Committee.

2. Names of nominees will not be published.

3. Nominations must be made in writing on the official Kaskaskia College Athletics Hall of Fame Nomination Form and include supporting documented evidence of the nominee's qualifying accomplishments at Kaskaskia College.

a. Please supply a photo of the nominee to use if selected for induction to the Kaskaskia College Athletic Hall of Fame.

b. There is no limit to the number of times an individual who is not selected may be nominated.

C. Access to College Records

1. The Kaskaskia College Archives shall be available to individuals wishing to do research on nominees to the Kaskaskia College Athletic Hall of Fame.

D. Voting

1. To be selected, the nominee must receive a minimum of 75 percent of the highest number of possible affirmative votes that could be received by a nominee. In cases where more than the maximum number of nominees receive this total, a runoff vote may be conducted on a preferential basis to reduce the number to the prescribed limit.

2. In the event of a widely spread vote where by no one received the required 75 percent, the Hall of Fame Selection Committee may conduct screening votes to reduce the number of nominees to a workable number. In no case, however, is the Hall of Fame Selection Committee obligated to induct the maximum number or any member not worthy of the honor.

3. If a nominee is chosen for induction by the Hall of Fame Selection Committee, the following steps must be followed:

- a. The Hall of Fame Selection Committee will present the person(s) selected for induction to the Athletic Director.
 - b. The Athletic Director will inform the President of Kaskaskia College and the President will inform the Kaskaskia College Board of Trustees of the person(s) to be inducted.
 - c. The selected nominee(s) will be inducted during a formal ceremony.
4. All voting will be by secret ballot, with the Chairperson of the Kaskaskia College Athletic Hall of Fame Selection Committee and another member of the committee, designated by the Chairperson, tallying the votes.

VIII. Selection of Committee Personnel

A. Number

The Hall of Fame Selection Committee shall be composed of ten members, with a quorum of at least seven voting members present to conduct voting on nominees to the Kaskaskia College Athletic Hall of Fame.

B. Composition

The composition of the Hall of Fame Selection Committee shall be as follows:

1. Athletic Director
2. Member and/or retiree of the KC faculty/staff at large
3. Director of Public Information
4. A former KC coach
5. A current KC coach
6. A former KC student
7. An at large representative
8. A member of the Kaskaskia College Sports Association or a Kaskaskia College Athletic Hall of Fame Inductee
9. A KC Board of Trustees member
10. Vice President of Student Services (Chairperson)

C. Service

Members shall serve three-year terms. Hall of Fame Selection Committee members may succeed themselves in full three-year terms on the committee.

D. Appointments

The Hall of Fame Selection Committee shall select members to serve on the committee.

E. Hall of Fame Committee

No member of the Hall of Fame Selection Committee may be considered for selection into the Kaskaskia College Athletic Hall of Fame during his or her term of service on the Hall of Fame Selection Committee. However, once selected and inducted, an inducted Kaskaskia College Athletic Hall of Fame member is eligible to serve on the Kaskaskia College Athletic Hall of Fame Selection Committee.

IX. Selection and Induction Schedule

A. Timetable

The selected list of nominees must be sent to the Kaskaskia College Athletic Hall of Fame Selection Committee no later than six months before the formal Induction Ceremony. The committee will meet or communicate by phone and email to discuss the qualifications of the nominees.

B. Induction

The Induction Ceremony will be held during the Kaskaskia College Athletic Hall of Fame Banquet on a predetermined date, time and location as decided by the Kaskaskia College Athletic Hall of Fame Selection Committee.

C. Recognition

Each inductee shall receive an individual plaque. In addition, there shall be a plaque displayed in the Kaskaskia College Athletic Hall of Fame. A wall plaque collectively honoring all Kaskaskia College inductees who have contributed to the Kaskaskia College Athletic program shall be displayed in the Kaskaskia College Athletic Hall of Fame.

D. Budget

1. The Kaskaskia College Athletic Hall of Fame Selection Committee shall be responsible for estimating the annual projected cost of the Kaskaskia College Athletic Hall of Fame Induction Ceremony and Hall of Fame Banquet. Upon approval of the Vice President of Administrative Services, the projected cost shall be a line item in the annual College budget.

2. Proceeds from the Kaskaskia College Athletic Hall of Fame Banquet will offset some of the expenses of the Kaskaskia College Athletic Hall of Fame Induction Ceremony.

X. Constitution and Bylaws

A. Approval

1. By 2/3 majority vote, the Kaskaskia College Athletic Hall of Fame Selection Committee shall approve the Constitution and Bylaws of the Kaskaskia College Athletic Hall of Fame. The Committee Chairperson shall then present the document to the Kaskaskia College President.

2. Final approval shall rest with the Kaskaskia College Board of Trustees.

B. Changes

Proposed changes to the Constitution and Bylaws of the Kaskaskia College Athletic Hall of Fame must be submitted to the Kaskaskia College Athletic Hall of Fame Selection Committee. Amendments will follow the procedure outlined for the initial approval of the document.

Approval History:
November 28, 2016
December 14, 2015